

**NEVADA DEPARTMENT OF CORRECTIONS
ADMINISTRATIVE REGULATION
817**

RE-ENTRY PROGRAM

Supersedes: AR 817 (Temporary, 02/22/10)
Effective Date: 05/20/10

AUTHORITY

NRS 209.131

RESPONSIBILITY

The Deputy Directors, North/South, are responsible for approving and monitoring all facets of the Departmental Re-Entry Program.

The Warden of the designated institution and the Re-Entry Coordinator will be responsible for managing and overseeing the development of the Program.

The Re-Entry Coordinator will report directly to the designated Warden. The position will be responsible for daily operation of the Re-Entry Program, including direct staff supervision, within all institutions of the Nevada Department of Corrections

817.01 RE-ENTRY PROGRAM

1. NDOC will provide offenders with a re-entry program designed to reduce criminal recidivism through planning and training for the inmates' transition to the community.
2. Inmates who are within one year of their expected release dates will participate in the program.
3. The Warden or designee of each appropriate institution will be responsible for operation and management of the program within the specified institution.
4. The Re-Entry Program will utilize existing Re-Entry staff and facilities for the program and all of the training involved. If necessary, the Wardens of the institutions will assign additional NDOC staff from existing caseworkers, social workers, program officers, mental health and medical staff.
5. Re-Entry staff will collect data for monthly reports to the Warden of each institution.

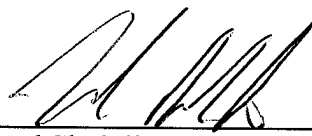
6. The Wardens or designees of each state institution will be responsible for the operation and management of the program within the institution.
7. Correctional Casework Specialists (CCS) and Program Officers (PO) will accomplish the following:
 - A. Identify offenders within one year of projected release and provide this information on a scheduled basis to the Re-Entry staff in the institution
 - B. Upon assignment from the Warden or designee, will assist Re-Entry staff with issues to include, but not limited to, programs such as life skills and New Beginnings; risk and needs assessments; employment and housing assistance; vocational training; attainment of GED/High School Diploma.
8. Social Workers (SW) and Mental Health/Medical Staff will assist as follows:
 - A. Upon assignment from Warden, assist with specific problems involving offenders (counseling, etc.)
9. Reentry Staff will prepare or collect the following information:
 - A. Risk/Needs assessments of all offenders participating in the program.
 - B. Individual release planning for each offender
 - C. Life Skills, Resource, and Personal development
 - D. Motivate and shape offenders behavior with the "New Beginning Re-entry Class," from six months to a year prior to an inmate's release.
 - E. Develop a Re-entry Plan/Discharge Plan.
 - F. Development and oversight of programs to assist offenders upon release.
 - G. Enlist community support/resources in offender Re-entry and reintegration.
 - H. Grant identification writing, development, submission and tracking.
 - I. Develop and distribute a comprehensive statewide community resource informational packet.

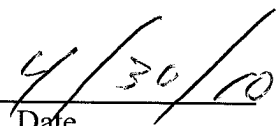
817.02 MONTHLY PROGRAM REPORTS

1. Re-entry staff should provide monthly activity reports to the Re-entry Coordinator who will forward the information to the Deputy Directors via the Warden in charge of Re-Entry including, but not limited to, the number of participants, number of completions year to date and number of hours each class or program was provided Using DOC Form 3505, Monthly Program Reports.

APPLICABILITY

1. This AR requires an Operational Procedure at each Institution/facility.
2. This AR requires an audit.


Howard Skolnik, Director


Date